

Step1. 掃描右側 QR 碼進入網頁後，點選”Register”



Register

Step2. 進入註冊頁面後，按下圖填寫資料，姓名建議使用英文。

1 Ticket

2 Registration

3 Review

4 Confirmation

Cycle Around the Globe 2024

10 September 2024 - 10 October 2024

MY DETAILS

First Name *

名

Last Name *

姓氏

Date Of Birth *

Day 出生日

Month 出生月

Year 出生年

是否要組隊或加入一個現有隊伍？(若無可跳過)

CREATE OR JOIN A TEAM

組織隊伍

搜尋

Step3. 下半部繼續輸入基本資料後按”Continue”進入下一步。

MY CONTACT DETAILS

Email *

Please type the name of your country

Which country are you from? *

I would like to raise (\$) *

Please make a note of your order number given with the confirmation of registration, as you will need this to log in to your profile to contribute your distances.

Continue

Step4. 確認 Email，確認無誤即可按下”Continue”

CONFIRM EMAIL

It looks like you might have entered your email address incorrectly.
Please check.
Email:*

Continue

Step5. 進入確認頁面，按下”**Complete Your Registration**”完成註冊。

The screenshot shows a progress bar at the top with four steps: 1 Ticket, 2 Registration, 3 Review (highlighted in orange), and 4 Confirmation. Below the progress bar is a 'Review' section with the title 'Review your registration details' and a shopping cart icon indicating 'Items: 1'. The registration details listed are: Name: Huang, Event: Cycle Around the Globe, Quantity: 2024 x1, and Role: Participant. There are 'Edit' and 'Remove' options for the item. At the bottom, there are two buttons: 'Register Another Person' and 'Complete Your Registration' (highlighted in orange). Below the buttons is a disclaimer: 'By clicking 'Complete Your Registration' you are agreeing to our terms of use and privacy policy.'

Step6. 完成註冊！請注意，往後登入的帳號是您的 Email，登入密碼則是 Order Number，同時系統會寄發一則確認信(包含 Order Number)到您的信箱。

The screenshot shows a confirmation page with the heading 'You're registered!'. The text says: 'We've emailed a full receipt and breakdown for Order [redacted] [redacted]@gmail.com 登入密碼 登入帳號'. Below this is an illustration of a smartphone displaying a fundraising page. The text 'Start fundraising' is followed by: 'In just 2-3 minutes your fundraising page for International Association for Suicide Prevention will be ready to share with friends, family and colleagues.' At the bottom is a large orange 'Continue' button.

Step7. 點選右上方的”My dashboard”，輸入Email 與Order number 登入。

Access your participant dashboard

Please enter the email address you used to register for this event and the order number found on your registration email.

Email address:*


Order number:*

Continue

Step8. 點選”View fundraising page”，進入您的主頁面

My dashboard

Registrations Emails

 **Huang**
Ticket type: Sign up
Event name: Cycle Around the Globe 2024

Edit **View fundraising page**

Step9. 主畫面右方，”Add offline donation”若有收到募資善款，可點選填入；”Edit target”可修改募資目標金額(同Step3 所填金額)；”Add an activity”可填入您騎單車所累積的哩程。

Become the first donor!

+ Add offline donation

\$100 Target

Edit target

enthuse Donate

Total distance so far
0 km

Target distance
25 km

+ Add an activity

Step10. 點選”Add an activity”，”Activity type”選擇”Cycling”，填入時間，距離，以及花費時間，完成後點選”Save activity”，即可開始累積哩程（可累積哩程時間為 9/10 - 10/10）。

+ Add an activity

Activity type 活動類型

Choose an activity▼

Date 日期

01/08/2024

Time 時間

3:01 PM

Distance 距離

0

km

Duration 所花費的時間

0	hr	0	min	0	sec
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Cancel

Save activity

Step11. 若有使用 App 來協助理程紀錄，亦可將兩者帳號連結，幫助紀錄。

